

# **California Maritime Security Council Meeting Minutes**

**Meeting Date: March 9, 2007**

## **Welcome Remarks:**

Matthew Bettenhausen  
Director, Office of Homeland Security

Rear Admiral Jody Breckenridge  
Commander, USCG, District Eleven  
CMSC-USCG Liaison

Introduction of Council Members: See attached list

## **Discussion Items:**

Purpose of Council-Matthew Bettenhausen

CMSC Charter-The draft charter was reviewed and the following changes were recommended:

Article I: Mission

Add bullet points to address continuity of operations planning, implementing and executing security systems, and goods movement supply chain strategies.  
Rephrase the last bullet point to be: "Developing a strategy to enhance the baseline levels of preparedness that will increase the amount of homeland security funding California receives from the U.S. Department of Homeland Security."

Article II: Maritime Security Council Members

The Pacific Maritime Association (PMA) requests a seat on the Council.

Suggestions for Additional Subcommittee Representation:

Major importers and retailers  
Department of Commerce

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**Subcommittees:**

Deputy Director Jessica Cummins reviewed the State Maritime Strategy Outline and the subcommittee information sheet.

The below subcommittees were added based on council member's discussion:

Transportation Worker Identification Card (TWIC) and Response and Reconstitution.

**New Business:**

OHS provided an overview of the proposed DHS Center of Excellence at CA State University-Long Beach.

OHS Training and Exercise Division provided an overview of the Golden Guardian Exercise Series Strategy for 2009.

OHS provided an overview of Proposition 1 B Funding- Through the Act; \$100 million is available, upon appropriation, for the Governor's Office of Emergency Services (OES) to allocate as grants for port, harbor, and ferry terminal improvements. Publicly owned ports and harbors and ferryboat and ferry terminal operators are eligible to apply for funds.

The Council will coordinate future meetings so that members may meet in advance of the National Emergency Medical Services Advisory Council (NEMSAC) and the Maritime Transportation Sector Coordinating Council (MSCC) policy groups. The NEMSAC first meeting will be the first week of September.

Meetings will be held on a quarterly basis. Upcoming meetings will be in June, August, 2007 and January 2008.

**Action Items:**

- OHS will make changes to the draft charter and forward to the committee members;
- Charter will be reviewed and approved at the next CMSC meeting;
- OHS will forward information on the CA Goods Movement Action Plan;
- OHS will coordinate for access to the ODP Secure Portal for Council members and subcommittee members for review of materials and documents;
- Council members will forward to OHS subcommittee preferences by COB, Wednesday, March 14, 2007.

**Next meeting:**

Port of San Francisco –Date & Time to be announced.

Attachments:

1. List of Attendees
2. Revised Draft Charter
3. Subcommittee Information Sheet

**Attachment 1  
List of Attendees**

Aschieris, Richard	Port Director	Port of Stockton
Aycox, Nat	Director of Facilities	U.S. CBP - SF
Baldwin, David COL	Joint Ops Officer & Policy Liaison	California National Guard
Blakeslee, Michael	Legislative Representative	Marine Engineers Beneficial Association
Breckenridge, Jody RADM	Commander / <i>Vice-Chair</i>	U.S. Coast Guard - District Eleven
Broad, Barry	Director	International Brotherhood of Teamsters
Cummings, George	Director of Port Security	Port of Los Angeles
Friedman, Randal	Government Affairs	U.S. Navy
Giari, Michael	Executive Director	Port of Redwood City
Holmes, John	Deputy Executive Director	Port of Los Angeles
Hubble, Solange	Governmental and International Affairs	U.S. Coast Guard -District Eleven
Jacob, Mike	Vice President	Pacific Merchant Shipping Association
Johnston Francis, RADM	Region Director	US-DOT Maritime Administration – WR
Kozak, Kevin	Deputy Special Agent-in-Charge - LA	U.S. Immigrations & Customs Enforcement
Lerner, George	Chief of Police-Port of Stockton	Port of Stockton
MacIntyre, John	Homeland Security Program Manger	Unified Port of San Diego
Matzorkis, James	Executive Director	Port of Richmond
McGuire, Ethel	Assistant Special Agent in Charge	Federal Bureau of Investigation - LA
McCarton, Frank (Designee)	Deputy Director	Office of Emergency Management
Morales, Jeff (SGT)	Assistant to COL Baldwin	California National Guard
O'Brien, Mike	Port Facilities Security Officer	Port of Oakland
Perrone, Cosmo	Director of Port Security	Port of Long Beach
Sandahl, Lee	Legislative Representative	ILWU
Sansom, Sidonie	Director of Homeland Security	Port of San Francisco
Schott, Tim	Lobbyist - CAPA Representative	Schott & Lites Advocates
Sedlik, Barry	Acting Secretary	Business, Transportation & Housing Agency
Taormina, Anthony	Executive Director	Port Hueneme
Vertar, Debbie	Assistant Chief	California Highway Patrol

Vigna, Richard	Area Port Director, San Francisco	U.S. CBP - San Francisco
Ward, Nancy	Director FEMA Region IX	Federal Emergency Management Agency, Region IX
White, Edward	Designee for RADM Len Herring	U.S. Navy SW
<b>OHS STAFF</b>		
Bettenhausen, Matt	Director	Governor's Office Homeland Security
Barrett, Cynthia	PREP	Governor's Office Homeland Security
Cummins, Jessica	Deputy Director, Planning, Research and Emergency Preparedness	Governor's Office Homeland Security
Dayton, Mike	Deputy Director, Legislative Affairs	Governor's Office Homeland Security
Eckholdt, Lisa	PREP / SRA International	Governor's Office Homeland Security
Geck, Jack	Training & Exercises	Governor's Office Homeland Security
Hagan, Emory (BG)	Deputy Director, Training & Exercises	Governor's Office Homeland Security
Ing, Cynthia	LEG Affairs	Governor's Office Homeland Security
Hammond, Pat	Training & Exercises	Governor's Office Homeland Security
Jennings, Elaine	Special Assistant to Director	Governor's Office Homeland Security
Keith, Brian	Deputy Director, Critical Infrastructure Protection	Governor's Office Homeland Security
Koeneker, Patrick	PREP	Governor's Office Homeland Security
Murphy, Brendan	Deputy Director, Administration Mgt	Governor's Office Homeland Security
Winuk, Gary	Chief Deputy Director	Governor's Office Homeland Security

**Attachment 2  
Revised Draft Charter**

**DRAFT  
CALIFORNIA MARITIME SECURITY COUNCIL  
CHARTER**

**ARTICLE I - MISSION**

The mission of the CA Maritime Security Council (CMSC) is to act as an advisory body to the Governor in matters related to Maritime Security as follows:

- Identifying areas where port stakeholders can improve statewide collaboration and information sharing to identify potential threats;
- Identifying areas where institutionalized coordination through codified processes will enhance security, emergency response procedures, communications, coordinating contingency planning, and other areas of mutual responsibility across the State of California;
- Developing a statewide maritime security strategy;
- Preparing plans to quickly recover from a catastrophic event at a California port; and;
- *Developing a strategy to enhance the baseline levels of preparedness that will increase the amount of homeland security funding California receives from the United States Department of Homeland Security;*
- *Identify the enhancement and implementation strategies necessary for the execution of security systems;*
- *Develop a strategy for recovery and continuity of operations;*
- *Develop a strategy for enhancement of the goods movement supply chain expanding beyond the ports.*

The CMSC shall submit a report of activities and recommendations to the Governor and the Legislature no later than November 1, 2007, and annually thereafter.

**ARTICLE II – MARITIME SECURITY COUNCIL MEMBERSHIP**

At a minimum, the CMSC will meet quarterly to receive updates on working group tasking progress, provide strategic direction and guidance, and to govern the working group's focus and implementation of joint initiatives.

The California Maritime Security Council membership shall consist of the following members as directed by EXECUTIVE ORDER S-19-06:

- Director of the Office of Homeland Security, or his or her designee, who will serve as Chair
- Commander, U.S. Coast Guard, District Eleven, or his or her designee, who will serve as a *non-voting* Liaison
- Secretary of the Business, Transportation & Housing Agency, or his or her designee
- Director of the Office of Emergency Services, or his or her designee
- Adjutant General of the California National Guard, or his or her designee
- Commissioner of the California Highway Patrol, or his or her designee
- Assistant Director in Charge of the Federal Bureau of Investigation, or his or her designee
- Commander of the United States Navy Region Southwest, or his or her designee

- Director of the Western Region of the United States Department of Transportation Maritime Administration, or his or her designee
- President of the International Longshore and Warehouse Union, Northern California District Council, or his or her designee
- President of the International Longshore and Warehouse Union, Southern California District Council, or his or her designee
- President of the California Association of Port Authorities, or his or her designee
- President of the Pacific Merchant Shipping Association, or his or her designee
- Executive Director of Port Hueneme, or his or her designee
- Executive Director of Port of Long Beach, or his or her designee
- Executive Director of Port of Los Angeles, or his or her designee
- Executive Director of Port of Oakland, or his or her designee
- Executive Director of Port of Richmond, or his or her designee
- Executive Director of Port of San Diego, or his or her designee
- Executive Director of Port of San Francisco, or his or her designee
- Executive Director of Port of Stockton, or his or her designee
- Executive Director of Port of Sacramento, or his or her designee
- Executive Director of Port of Humboldt Harbor Bay, or his or her designee
- Executive Director of Port of Redwood City, or his or her designee
- Other representatives that the Director of the Office of Homeland Security determines are necessary to carry out the mission of the California Maritime Security Council.

### **ARTICLE III – SUBCOMMITTEE WORKING GROUP MEMBERSHIP**

Subcommittee working groups will consist of senior level managers within each organization based on their subject matter expertise and interest.

### **ARTICLE IV – SUBCOMMITTEE WORKING GROUP MEETINGS**

The subcommittee working groups shall meet as needed to fulfill the direction and deadlines from the CMSC Chair or designee. The subcommittee chairperson is responsible to ensure that minutes are kept and made available at CMSC meetings. The subcommittees shall be given clear guidance from the Chair of the CMSC and report as required. Upon completion of an assignment, the working group will report to the CMSC and receive new task direction.

### **ARTICLE V – APPLICABLE LAW**

This Charter, along with applicable law, will provide the basic framework for the operation of the Committee. However, the Charter is not a substitute for statutory and regulatory requirements. In the event of a conflict between the Charter and the law, the law shall govern.

### **ARTICLE VI-DURATION**

Continuing

### **ARTICLE VI-AVAILABILITY OF RECORDS**

The records, reports, minutes, agenda, or other documents shall be made available for public inspection and copying at a single location in the offices of the Chairperson as required by applicable law for the Public Records Act.

**FILING DATE:** March 9, 2007, is the effective date of this Charter, which will expire two (2) years from this filing date unless sooner terminated or extended.

**Attachment 3  
Subcommittee Information Sheet**

**DRAFT**

**CALIFORNIA MARITIME SECURITY COUNCIL**

**SUBCOMMITTEE INFORMATION SHEET**

**I. State Maritime Security Strategy**

This subcommittee will focus on the development and implementation of a statewide maritime security strategy. Issues that should be addressed include evacuation and catastrophic planning, establishing criteria to aid in project prioritization, and setting baseline operational and procedural security measures to coordinate with Maritime Security (MARSEC) levels and the Homeland Security Advisory System.

**II. Legislation and Grants**

This subcommittee will review and monitor legislation and grants that impact the maritime sector, advocate for legislation that supports and furthers the State's maritime security efforts, and explore opportunities for leveraging funding. This subcommittee will provide recommendations on the development and implementation of the State port security grant program that was established through the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006. (CHANGE)

**III. Information Sharing**

This subcommittee will focus on strengthening information sharing capabilities between federal, state and local agencies and explore issues including expanding and developing fusion centers and an early warning system. This subcommittee will focus on improving statewide collaboration and information sharing to identify potential threats.

**IV. Science and Technology**

This subcommittee will focus on expanding and establishing partnerships with national laboratories, universities, research centers and federal, state and local agencies, to improve our maritime science and technology capabilities. The subcommittee will review technologies including resources to detect the presence of nuclear materials in shipping containers and vehicles, biological and chemical countermeasures, and broad-based detection tools.

**V. Training and Exercises**

This subcommittee will work on enhancing existing port training and exercise programs to streamline coordination between participating agencies, identify gaps in training, and develop additional courses as needed. The committee will review after action reports and lessons learned to develop a best practices knowledge base.

***NEW SUBCOMMITTEES***

## **VI. Transportation Worker Identification Card (TWIC)**

*This subcommittee will provide recommendations on the implementation of the Transportation Worker Identification Credential (TWIC) program. The TWIC program's goals are to positively identify authorized individuals who require unescorted access to secure areas of the nation's maritime transportation system; determine the eligibility of an individual to be authorized unescorted access to secure areas of the maritime transportation system; enhance security by ensuring that unauthorized individuals are denied unescorted access to secure areas of the nation's maritime transportation system; and, identify individuals who fail to maintain their eligibility qualifications after being permitted unescorted access to secure areas of the nation's maritime transportation system and revoke the individual's permissions. The [TWIC Final Rule](#) was posted to the Federal Register on January 1, 2007.*

## **VII. Recovery and Reconstitution**

*This subcommittee will provide recommendations on the establishment of an all-hazards approach to enhance the ability for recovery operations to include best practices and procedures from incident management disciplines from the public and private sectors that will integrates them into a unified structure.*

*Additionally, this subcommittee will develop a strategy to enhance the recovery from all-hazards incidents and reconstitute essential services by exercising authority, maintaining critical operations, and fulfilling essential functions working with federal, State, local and the private sector.*